

**ESP Board Meeting
Alpha Omicron Chapter
Oct 29, 2004**

The meeting was called to order at 8:00 am by President Stevenson via a meet me call.

Secretary's Report-approved as written

Treasurer's Report-approved as printed

2004 Proposed Budget-

Discussion was held around increasing budget lines for committees to enable them to be more active. The board was particularly interested in enabling the membership committee with funds to function. The membership committee has been involved in following up with renewal process of dues and this year's annual meeting payment was kept separate from the membership dues. Duane has suggested inserting a line for committee work. Committee chairs have been asked to submit their budget to the treasurer. Amy will follow up with committee chairs with an indication of their present budget and a request of budget proposal for next year with response back to Deb Bryant by November 7, 2003.

Questions were raised about what the Chapter pays for JCEP meeting and PILD attendance for members. \$500 is budgeted for PILD. No one used these funds this year or the National Scholarship. There are no dollars built in for attendance at National or at regional leadership conferences. There was a discussion of assets and a plan for their use. Interest was expressed in having the membership chair attend the January JCEP leadership workshop and we would like to financially support our membership chair to attend. A proposed \$1500 line for professional development for committee chairs and board members to attend professional development and conduct committee work was suggested. This dollar amount would come from the reserve in the checking account that has not been spent for awards. Debbie will put this in the proposed budget for presentation to the membership.

Old Business

Annual Meeting and Joint Recognition Banquet

The program is being coordinated by Nancy Wallace and Amy Gregor. The proposed agenda was forwarded by Amy. Duane will open the meeting. Daney Jackson has been asked to speak about administrative support for ESP involvement and benefit from membership and involvement. The minutes of the previous annual meeting were sent out at the meeting and are on the web site.

There seems so be some difficulty in receiving the ESP newsletter. It was suggested that it be resent to UPAg list with a note with an apology for resending it. Some folks did not receive this. Joint banquet recognition will include ESP awards: State Friend of Extension, Secretary Award, JCEP scholarship, national officer recognition.

Nomination Committee Report-Concern expressed by Sam Crossley that the rotation for officers is problematic in terms of the long term commitment. It was suggested that the secretary be taken out of the rotation. This will need to be presented to the membership at the annual meeting but it would take a change to the by-laws. We need to seek a secretarial nomination. Several names were suggested: Beth McLaughlin, Jeff Myers, Beth Raney. A trivia quiz will be distributed with prizes. Michelle is to acquire the prizes from National (ESP travel clocks).

Extension Memories in the 20th Century-Guy Temple will present at annual meeting

Endowment Campaign-Linda Cook will give Duane an up to date report on the endowments. Duane will forward this to Jim Welshans and to request donations for the 75 campaign.

Awards and Membership Committee-information mentioned above in regard to annual meeting. Certificates should be ordered by chairs from national.

Committee Guidelines-Changes are occurring at national in 2004, so this effort will be moved to the new year.

Recommendations for National: 2005 National committee membership needs to be completed by March 1. The President provides leadership to this effort.

New Business

2004 Committees and Co-chairs-

Amy will provide this information at annual meeting and will have sign up at annual meeting.

NE Regional JCEP Meeting

January 29-31, 2004. Who should attend? Amy and Michelle will plan to attend and also ask the incoming membership chair.

Leadership Rotation for 2004-Duane will check on this with David Roth.

Next meeting date will be set after election at annual meeting.

These minutes will now posted on the website-Michelle to mention this at the annual meeting in the secretaries report. Ask Peg and Bill to place these on the web page.