

MINUTES

2002 Annual Meeting of
Epsilon Sigma Phi, Alpha Omicron Chapter
Johnston Commons, University Park, PA
Tuesday, November 12, 2002

CALL TO ORDER: The meeting was called to order by President Nancy Crago who welcomed all in attendance.

READING AND APPROVAL OF MINUTES: Amy Gregor asked for review and corrections to the 2001 Annual Meeting minutes. Motion to accept corrections was made by Nancy Wallace, seconded by Carolyn Wissenbach. Corrections were noted and will be made.

FINANCIAL REPORT: Debra Bryant reviewed the 2002 budget and discussed changes to the 2003 budget. Motion to accept changes was carried.

OFFICERS' REPORTS

President's Report: Nancy Crago reported briefly about the 2002 Northeast Regional Officer's Workshop and her attendance at the 2002 Public Issues Leadership Development Conference; both conferences were highlighted in the Fall 2002 newsletter.

Seven applications were submitted to serve on the national committees in 2003; four were accepted:

- | | |
|--------------------------------------|-------------------|
| Membership Recognition and Retention | - Faye Strickler |
| | - Trudy Dougherty |
| Membership Services | - Diane Brown |
| Global relations | - Cordell Hatch |

Nancy congratulated those selected for the committees and thanked all who submitted applications.

Vice President's Report: Duane reported that he had heard from most of the 2002 committee chairs on their acceptance to serve another year (2003) in order to have the committees in line when the new year starts.

He also reported two individuals who have indicated their willingness to represent ESP on the Spring Galaxy Conference Planning Committee: Patreese Ingram and Dave Suchanic.

Secretary's Report: Amy read three letters of correspondence from:

- Faye Strickler thanking the chapter for its contribution in recognition of her leadership role as National ESP President
- Nancy Kadwill in appreciation of the scholarship she was awarded.
- Elton Tait with an update on deceased members,

2002 ESP NATIONAL PRESIDENT: Nancy recognized Faye Strickler as the 2002 National President and asked her to make some remarks.

Faye encouraged the membership to get involved in national committees. She indicated that the National Meeting is truly a great professional development opportunity and that this year there were approximately

200 members in attendance. Faye purchased the ESP key and noted that it is a nice remembrance of her term as National President. She also thanked the membership for the flowers.

She urged the members of ESP to nominate for the Ruby Award and reminded all that the PILD scholarship applications are due soon. The award is \$500 toward attending PILD in Washington in 2003.

The Northeast Officers Workshop is now called the Northeast Leaders' Workshop; which is newly named to encourage anyone to attend, not just officers.

The Galaxy Conference in September will highlight ESP's 75th anniversary with a Ruby luncheon and lecture paid by registration.

Faye thanked all for the support, moral and financial, and again encouraged all members to get involved.

COMMITTEE REPORTS:

Chapter and Career Awards: Dawn Olson thanked the members who served on this committee and presented the following awards:

Rookie Award - Dori Donough
Mid Career Award - Michael Martin

Nomination: Mary Jo Depp-Nestlerode noted that the committee contacted four potential candidates to run for the office of secretary and requested that the current treasurer continue in her role for another year. The nomination committee recommended the following individuals for the office of secretary and treasurer:

Secretary - Michelle Rodgers
Treasurer - Debra Bryant

Scholarships and Loans: Due to the absence of Nancy Grotevant the report was distributed in hard copy.

Audit and Finance: Shirley Bixby updated the membership and noted that this committee would be meeting at the end of the year to audit. Many of the current committee members have indicated that they will stay on for the coming year. Shirley will submit a formal report after the audit.

Constitution and By-Laws: Ed Horning was not in attendance to provide a report.

Global Relations: Michael Martin gave a brief summary of the survey that is being conducted to measure the level of international involvement by ESP members including faculty and staff in extension. Michael urged the membership to get involved in international opportunities and provided an informational brochure.

Professional Development: Mary Alice Gettings noted that the committee was please to have found the speaker for today's meeting, Michael Conti, Associate General Manager for Penn State Hospitality Services. The 2003 Galaxy Conference will be used for professional development this coming spring.

Extension Relations and Leadership Awards: Fred reported that two applications were received for the Extension Secretary Award. The award winner is Linda Zubler, Capital Region. Three applications were submitted for the Friends of Extension Award. The award winner is Patricia Payne, Board Member for Philadelphia County.

Fred proposed consideration for changing the name of the Secretary's Award to either Staff Assistant Award or Staff Award to follow in line with University position titles. It was indicated that this would require a change to the by-laws. Discussion of membership suggested using the name *Staff Assistant Award*.

Annual Meeting: Nancy Stevens explained the "star" theme for the Annual Meeting saying that we are all stars in what we do. The gold coins, stating that "you make a difference" are for everyone to take with them with the stipulation that you pass it on to someone else who has made a difference.

Membership: Beth thanked the committee and invited all members to encourage and invite others to join ESP.

Recognition on Retirement: Jan Scholl noted the new Lifetime Members:

Diane Brown
Sheila Burcin
Anne Cornell
Trudy Dougherty
Ron and Cathy Hostetler

Jan asked that if anyone was considering retirement to let the committee know early to allow time to process their lifetime memberships. She also asked for anyone who might be willing to serve next year as chair and co-chair.

NEW BUSINESS:

By-Laws Revision: Nancy noted the proposed changes that were printed in the Fall 2002 newsletter and that copies were also available at the meeting.

Article III Membership

Section 2 Classification

b. Life members: individuals who retire from extension and have paid an amount equal to five times the annual dues at the time of application for lifetime membership. A life member holds the privileges of an active member.

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Motioned by Michelle Rodgers; seconded by Debra Bryant.

Article IV Officers and Membership

Section 2 – Executive Committee. The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, and immediate past President. The President, Vice-President, and Secretary shall represent Epsilon Sigma Phi on the Joint Council of Extension Professionals (JCEP). The President and Vice-President shall represent the Chapter at the Northeast Officer Meeting and the National ESP annual meeting.

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Motioned by Michael Martin; seconded by Faye Strickler.

Article VI – Committees

J. Chapter and Career Awards

Regional and State Distinguished Service Award
National and State Distinguished Service Ruby Award
Extension New Worker "Rookie" Award
Chapter Mid-Career Award
Extension Early-Career Award

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Extension Early-Career Award
Keystone Award (if motion is passed)

Motioned passed.

Article VII - Initiation Fees and Membership Dues

Section 3 - **Lifetime Membership**. Members who retire from Extension may obtain lifetime membership in the Chapter and National Organization by paying a one-time amount equal to five (5) times the Chapter and National individual annual membership dues in effect at the time application is made.

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Motioned by Marilyn Furry; seconded by Mary Alice Gettings.

Article IX - Jewelry and Supplies

Copies of the Constitution and Bylaws of Epsilon Sigma Phi, the creed, jewelry, membership cards, award certificates, and miscellaneous supplies shall be obtained from the Executive Secretary-Treasurer of the National Council.

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Motioned passed.

During this meeting the Chapter and Career Awards Committee proposed that the chapter add an additional state award starting in 2003. Suggested award title: **Keystone Award**. Nominee must have more than 20 years of service, show ability to plan/deliver extension programs in their work area, show evidence of program impact, evidence of leadership in the state, and be a member of ESP

Motion was made by Jim Welshans to move to vote on this award; seconded by Debra Bryant.

Discussion ensued about criteria and concern with wording about extensive programming that it might eliminate some members from applying who don't necessarily do extensive programming, but still contribute significantly to extension.

Motion passed.

Amended criteria:

Keystone Award: Nominee must have more than 20 years of service, show evidence of extension accomplishments, show evidence of program impact, evidence of leadership in the state, and be a member of ESP

Motioned by Jim Welshans to enter in to the by-laws; seconded by Nancy Wallace.

Michelle Rodgers raised a concern about awards not listed in the by-laws (i.e., visionary leadership award. This will be checked into.

4-H Alumni Interest Petition: The Penn State University Alumni Association is developing a 4-H Special Interest Group—this will be a database of alumni from the 4-H program. A petition is to be circulated to obtain signatures from PSU alumni members who are former 4-Hers. Nancy will follow up on getting the petition circulated.

2003 Budget: A motion was made by Fred Davis to accept as proposed; seconded by Mary Alice Gettings.

National ESP Endowment Fund Campaign: Nancy reviewed the criteria for the chapter to participate in this campaign and urged support. Each state will determine what they will pledge and have until 2007 to reach their campaign pledge. Jim Welshans has agreed to serve as the Alpha Omicron Co-Chair. Nancy applauded his service and asked the chapter to support him in this effort. Nancy indicated that she is also looking for a lifetime member to serve. The announcement of our chapter's pledge will be made at the 2003 Galaxy Conference.

Election of Officers: Mary Jo Depp-Nestlerode presented Debra Bryant to serve another term as treasurer. There were no additional nominations from the floor. She also presented Michelle Rodgers to serve as secretary. There were no additional nominations from the floor.

Motion to accept these officers made by Diane Brown; seconded by Faye Strickler.

Nancy congratulated these 2003 ESP officers.

Initiation of New Member: Beth McLaughlin was initiated as a new member to ESP and presented with a framed copy of the Extension Professionals' Creed.

Mary Alice Gettings introduced the guest speaker, Michael Conti, Associate General Manager for Penn State Hospitality Services, who spoke to the group on the topic of *Communicating Across Generations*.

MEMORIAL SERVICE:

Debbie Gregory honored the following extension professionals who passed away this year noting that their gifts to extension were: friendship, knowledge, and inspiration.

Edward P. Farrand, Associate Professor of Forestry Extension (1951-1979), died May 4, 2002 at age 84.

Jay W. Irwin, County Extension Director and Agricultural Agent, Lancaster County (1967-1991), died July 30, 2002 at age 76.

Debbie noted the committee members who also assisted in the ceremony: Andrea Bressler, Nina Redding, and Guy Temple.

INSTALLATION OF OFFICERS:

Chapter Officers for 2003:

Duane Stevenson, President
Amy Gregor, Vice President
Michelle Rodgers, Secretary
Debra Bryant, Treasurer
Nancy Crago, Past President

ANNOUNCEMENTS:

Nancy recognized and welcomed life members to ESP and encouraged all to attend and support our chapter and ESP.

Duane Stevenson presented Nancy with a blanket and recognized her for her leadership over the past year.

ADJOURNMENT:

Meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Alpha Omicron Chapter Secretary, 2002